



Dear Parents and Guardians of Orpheum Dance Program Students,

This year, there is a new procedure for registering students for the Orpheum Dance Program. All payments will be made and processed in the Catskill Mountain Foundation (CMF) Administration Office.

Class sizes are limited so register early. Classes are \$12 per class and the summer session is a total of 5 weeks. Tuition must be paid in full before the first class. If your child takes one class a week, the total for the semester is **\$60**. If your child takes 2 classes a week, the total for the semester is **\$120**. Students who are dancing en pointe **MUST** register for at least **TWO** classes per week to maintain strength for their own safety. **Payment must be received before the first class.**

The first step is to complete and submit a registration form for each child [here](#)*. Then, the Administration Office will send an invoice to the email provided within 3 business days of registration. Payment is due upon receipt of the invoice. **Your child will not be able to start classes until this invoice is paid.** There are multiple ways to pay the invoice:

- The emailed invoice will contain a clickable payment link. You can pay online by clicking “view and pay invoice” and providing your card information.
- Credit card payments can also be made by calling 518-263-2001. Business hours are Monday through Friday, 9:00am - 5:00pm.
- Checks can be mailed to Catskill Mountain Foundation, P.O. Box 924, Hunter, NY 12442, and *must be postmarked by June 12, 2026* in order to be received and processed before the first class.
- Checks and cash payments can be brought to the CMF Administration Office. The physical address is the Doctorow Center for the Arts, 7971 Main St., Hunter, NY 12442. Administrative offices are located on the 2nd floor. Business hours are Monday through Friday, 9:00am - 5:00pm.
- Other payment methods, such as Venmo and PayPal, will not be accepted.

Communication Guidelines

- Please provide us with an email address and phone number, so that we can contact you at any time. **Email and phone contact is vital to effectively communicate with you.**
- Please provide a valid email address and **check your email account daily**. That is the only way you will know about changes, snow days, or other information, whether regular notices or in case of emergency. Ms. Rinaldi can tell when emails are not being read.
- If you have questions about classes, email Ms. Rinaldi at rinaldi.victoria@gmail.com or text her at 518-369-6561.

Thank you,

Catskill Mountain Foundation Administrative Office

* <https://forms.gle/ShTXiRxYu6nQyhRM6> (Registration Form)